

**Otway Nordic Centre  
Biathlon Shooting Range  
Range Use and Maintenance Procedures  
August 2015**

All users of the Otway Nordic Centre Biathlon shooting range will be expected to adhere to the following range use and maintenance procedures. Failure to do so may result in the loss of user privileges.

**General**

1. Use of the range for individual training, courses, team training and/or competitions **MUST** be approved and booked well in advance. This can be done either through the Club manager at [manager@caledonianordic.com](mailto:manager@caledonianordic.com) (250-564-3809) or directly on-line if you have web-site user privileges at: <https://cnsrange.skedda.com/Booking>. This is to avoid any potential conflicts between user groups (e.g. Jr. Racers, Biathlon Bears, Cadets, visiting team etc). There is a user fee associated with the use of the range. An annual range use fee can be paid with your annual Club membership. Or a daily range use fee can be paid at the time of booking of the range. There is also a user form to fill-out, which includes a waiver (see last page of this document).
2. All users of the Biathlon Range must have a valid user/trail pass (either an annual membership or day pass). Range day passes and waiver forms are available at the Club Office.
3. All users must read and fully adhere to the “Rules of the Range”, posted at both the west and the east entrances to the range (also available at the office)
4. There must be a qualified range safety officer (RSO) present on the range at all times during a practice or a competition (refer to rules of the range for more details). At this time a valid Possession and Acquisition Licence (PAL) is considered an adequate qualification in addition to a short range orientation session offered by the Club. The designated RSO **MUST** wear the orange safety vest on the range for the entire period of use of the range – no exceptions. The name of the designated RSO must also be included on the Skedda booking form for each session that the range is used. This includes all scheduled Club range activities.
5. Fly Range Safety Flags at each end of the firing line at all times when there are firearms present. Range Safety Flags are currently stored in the “log cabin” storage facility at the east end of the range.
6. Access past the firing line should only be done at the right and left extreme ends of the shooting ramp. Do not cross the firing line at other locations as this will cause damage to the firing line edge. Before going forward of the firing line ensure that Green Range Safety Flags are flying at each end of the firing line.

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7. All users of the range are to supply their own paper targets, staplers, staples and target paint. Backing boards for paper targets are stored in the Biathlon equipment shed or technical building for use by all.
  8. Metal targets are to be painted (touched up) after each shooting session. Appropriate paint should be used. Target paint is currently stored in the biathlon technical building.
  9. All misfired bullets will be put in special, sealed steel bullet container that is located in Log House storage facility at east end of range.
  10. All users of the range must follow a comprehensive range orientation course before being allowed to use the range or be accompanied on the range by a CNSC certified Range Safety Officer.

### **Paper Targets**

1. The paper target boards are stored in the Biathlon equipment shed (Log Cabin). Please select the number of target boards required for your practice or event and staple paper targets as required. Try and distribute the use of the paper target boards amongst all boards, rather than using only a few boards that will quickly become all shot-up. There is a set of unused white boards that are needed for competitions. Do not use these boards at any time as they must remain without any holes in them for competitions.
2. Make sure that the range is closed and access the range only from the outside right or left edges of the range (i.e. right side of lane 1 or left side of lane 30). DO NOT walk over the firing line as this causes damage to the firing line edge and could create an unsafe situation. Carry your paper target boards to the end of the range and select the lanes which you want to use.
3. Install the required paper target boards by clipping them onto the lead catcher for the lanes which you are intending to use. The paper target boards go to the right of the metal target which you are intending to use.

### **Metal Targets**

1. Ensure that your selected metal targets are functioning properly and safely. The application of approved waterproof lubricant may be needed. Approved lubricant is stored in the biathlon equipment shed.
2. Roll out the green pull cords for the lanes which you are using. DO NOT walk over the firing line once you have reached it with the cord. Either toss it over the line or hand off to someone standing on the apron.
3. To leave the range infield, walk out by either the left hand or hand side of the firing ramp.
4. Place shooting mats on lanes as required and move rifle stands up onto shooting apron as required.
5. Open range as per safety procedure and have an enjoyable shooting practice or event.

### **After Shooting**

1. When the practice or event is over, close range as per safety procedures.
2. Brush ALL used shells over the firing line onto the white tarp. This is very important as used shells left on the shooting ramp will damage ski bases.
3. Brush/sweep all of the snow off of your shooting mats and carefully store them in the sea-can. Please keep sea-can tidy.
4. Remove used paper targets and staples from boards and put in the trash.
5. Each of the metal targets need to be carefully painted after each use (each individual user group supplies the paint). Use an outdoor, rust preventing, matt finish paint (black and white). The order in which to complete the target painting is very important so that none of the black areas end up with white paint on them or vice-versa for the white areas. Please use the following painting protocol:
  - a) Put the target in the prone position
  - b) Carefully paint all of the black area (concentrate on painting the mask).
  - c) Put target in standing position.
  - d) Using the white paint, paint the face of the target right to the edge of the white. Don't worry too much if you get a bit of white on the black at this point as this will be addressed in the next step.
  - e) Flip the white paddle-up and paint the black surface that is now flipped down. This is easiest done from the back of the target.
  - f) Leave the targets with the white paddles up and black ones down.
  - g) Store pull ropes under the targets
6. Return Range Safety Flags to biathlon equipment shed.
7. Place rifle racks at the back of the firing apron (along coaches box) so that the groomer can properly access the apron and the stadium. It is not the responsibility of the tracksetter to move racks or other equipment to groom the firing ramp or range area.
8. **Pick up and take home all garbage.** There are no garbage collection services at the range or at the main lodge. Replace garbage bag as required.

**Important Note:** Failure to follow range safety procedures and range use policy can lead to immediate loss of range use privileges.