

Draft MINUTES
Caledonia Nordic Ski Club
BC Society #S-0005294
Annual General Meeting 2022

Date: Wednesday Oct 26, 2022
Time: 7:00PM
Location: Hybrid (via in-person at Otway Nordic Lodge and Zoom)

In Attendance:

Lance MacDonald, President
Dave Snadden, Vice President
John Huybers, Past President
Kevin Pettersen, Director Competitions
Andrew Watkinson, Director Facilities
Peder Nettet and Jocelyn Poirier-Hardy, Director Programs
Phil Mullins, Director Trails
Jim Burbee, Director at Large
Dennis Balogh, General Manager

Staff:

- Dennis Balogh, General Manager
- Sadie Bialuski, Office Manager

17 zoom member attendees and 10 in-person members



1. Call to Order - CNSC Annual General Meeting 2022

The President called the CNSC Annual General Meeting - 2022 to order at 7:07PM

Prior to the Approval of the Agenda, in-person attendees were asked to sign in and zoom participants were approved in the zoom waiting room

2. Approval of the Agenda

The President called for approval of the Agenda

The President noted there will be a motion to amend the 2023 AGM to November due to a tight timeline in financial reports. This was proposed by Robin Lund (Treasurer)

The Agenda was approved as presented.

3. Approval of the Minutes - 2021-2022 Annual General Meeting

The President called for approval of the 2021-2022 Annual General Meeting minutes.

Moved, Seconded and carried with request to post list of zoom attendees.

**4. Presentation of the Annual Financial Statements and Notice to Reader Communication
- Nik Tusek - KPMG**

Nik Tusek, KPMG presented the Annual Financial Statements.

KPMG is looking to simplify the reports for next year.

A question arose regarding the increase of fuel expenses. [Kevin Pettersen](#) stated that the snow making project and specifically the excavator would be responsible for this.



A question regarding supply cost and budget between 2021 -2022. Conclusion was the report captures the entire report for all projects which is not broken up. Also, Competitions in 2022 vs 21 increased due to tents and wax trailers etc.

A member suggests itemizing events in the budget going forward showing expenses in and out.

The President noted that financial statements will be posted to the website.

The President presented the Treasurer's report

5. Report of the General Manager - Dennis Balogh

The General Manager reported on the 2021-2022 CNSC operations and regretfully reported he will be moving on to other opportunities and completing his time at CNSC as of November 11, 2022.

Added note that the club is working with Julien Locke to develop a clean and informative updated website. Updates will be in the newsletter.

The General Manager's 2021-2022 report is available on the CNSC Website

The President stated that they are actively looking and recruiting for a general manager replacement.

6. Board Reports

President - Lance MacDonald

Past-President - John Huybers

Facilities - Andrew Watkinson

Competitions - Kevin Pettersen

Programs - Peder Nessel / [Jocelyn Poirier-Hardy](#)

Trails - Phil Mullins



The President and each of the Directors spoke to their written reports. The President introduced new Trails Manager Peter Hoffman.

7. Motion to Amend the Scheduling of next year's 2023 AGM from October to November. The club's annual financial year end is July 31. For the last number of years, it has been a continuing challenge for the accountants to have the approved year end financial statements completed thoroughly by early October which leaves time for board review and approval to be available for the AGM. This is due to the increasing financial complexity of the club. Moving the AGM back 30 days to November will help resolve this issue and strains on the accountants.

Bylaws will need to be reworded - Bylaw 3b and 8a

The motion to change bylaws/policy for November meeting was approved

8. Open Forum - Other Business

Time was allocated to answer any questions from the floor or chat room on zoom

9. Report of the nominating committee

(i) Annual Election of Executive Committee

The report of the 2022-2022 Nominating Committee was presented and there was a further call for nominations from the floor.

There were no nominations from the floor or from zoom and the following individuals were acclaimed to the following positions on the Executive and Board:



President - Lance MacDonald
Vice-President - Dave Snadden
Treasurer – Adrienne Johnston
Secretary – Lynne Pepler (to be appointed in November board meeting)
Past president – John Huybers

Directors at Large

Andrew Watkinson
Phil Mullins
Jim Burbee
Peder Nettet
Martha Stark
Simone Lamarche
Brendan Miller

Motion to accept was carried

[Kevin Pettersen](#) has stepped down from his board of Director position due to potential conflict of interest. However he will still be completing his duties as Director of Competitions and remain an observing member of the Board.

Treasurer and Secretary positions remain unfilled at the end of the AGM.

10. Adjournment

The meeting was adjourned at 9:42PM

